



Smyth County, Virginia
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(276) 783-3298 p

Atkins District
Chilhowie District
North Fork District
Park District
Royal Oak District
Rye Valley District
Saltville District

Charles E. Atkins
Michael L. Sturgill
Charles P. Stevenson
Kristopher S. Ratliff, DPh
S. Courtney Widener
Lori H. Deel
Roscoe D. Call

County Administrator
Assistant County Administrator

Shawn M. Utt
Alicia Richardson

January 12, 2022

To: Members, Smyth County Board of Supervisors

CC: Smyth County Leadership Team

From: Shawn M. Utt, Smyth County Administrator

RE: FY22/23 Budget Calendar

Budget forms distributed to Departments	January 14, 2022
Budget request notification published in newspaper/websites	January 14, 2022
Budget requests due to County Administrator's Office from Departments	February 11, 2022
Budget requests due to County Administrator's Office from Agencies	February 18, 2022
Revenue Projections (County Admin., Treasurer, Commissioner)	February 25, 2022
First Budget Draft to Budget Committee / Budget Committee Work Session	March 3, 2022
Budget Committee Work Session (with SCSB Budget Comm./Superintendent)	March 17, 2022
Budget Committee Work Session	March 31, 2022
Budget Committee Work Session (if needed)	April 7, 2022
Present Full Budget to Board of Supervisors	April 14, 2022
Budget Committee Work Session (if needed)	April 21, 2022
Budget Committee Work Session (if needed)	April 28, 2022
Budget Committee Work Session (if needed)	May 5, 2022
Public Hearing(s) – <i>(draft budget and any potential rate/tax adjustments?)</i>	May 12, 2022
Adopt County Budget for FY22/23 (tentative)	May 27, 2022
Adopt Tax Levies for FY22/23 (tentative)	May 27, 2022
Adopt CIP for FY22/23 (tentative)	May 27, 2022